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25 YEAR RE-REVIEW

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, PPS/TR

DATE: 6 January 1956

FROM : Chief, LETS/TR

SUBJECT: Weekly Activities Report

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SIGNIFICANT ITEMS

1. Arrangements have been completed to establish a Foreign Language Dining Room. Intent is to provide a place and opportunity for all Agency employees to converse informally in foreign languages as one more informal way to maintain fluency. Initially, tables for [redacted] will be set up. Program will begin about 1 February, and will take place in a small private dining-room adjoining the cafeteria in R&S Building. If program is successful, other tables will be added, and similar experiments may be attempted in or near other large cafeterias.

2. To meet a specific single request to provide intensive, full-time instruction [redacted] for three persons, the School is planning to initiate an internal course about 1 April. There is no indication of demand for a second course.

B. OTHER ACTIVITIES

1. All career plans have been developed and discussed with individuals and now are in final typing in preparation for meeting on 17 January.

2. [redacted] has departed on four months' leave to attend the Command and General Staff College at Leavenworth, Kansas. [redacted] has arrived to take his place.

3. The following announcements have been distributed to Training Liaison Officers:

"Course on Economic Development of Southeast Asia"
"Spring Language Training Program"

[redacted] Current enrollment in internal language training programs is [redacted] in self-study and [redacted] in classes. During the past week, the language laboratory was used for a total of [redacted] hours.

5. During the past week, action indicated below was taken on requests for external training:

[redacted]

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